



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ
Savior International Schools

Student Fees and Finance Policies

Academic Year 2022-2023

Student fees for the academic year 2022-2023 is as follows:

GRADE	IRR (FULL PAYMENT)	IRR (INSTALLMENT)	USD (FULL PAYMENT)	USD (INSTALLMENT)
KG 1	76,050,000	82,810,000	850	950
KG 2	76,050,000	82,810,000	850	950
1	86,190,000	94,640,000	950	1,050
2	86,190,000	94,640,000	950	1,050
3	86,190,000	94,640,000	950	1,050
4	94,640,000	103,090,000	950	1,050
5	94,640,000	103,090,000	950	1,050
6	94,640,000	103,090,000	950	1,050
7	103,090,000	113,230,000	1,050	1,150
8	103,090,000	113,230,000	1,050	1,150
9	103,090,000	113,230,000	1,050	1,150
10	114,920,000	123,370,000	1,200	1,300
11	130,130,000	141,960,000	1,200	1,300

Policies and Guidelines

Student Fee Explanation

All students have to pay the fee in full or installments in Iranian Rial (either tender money or cash bank transfer via POS system), except for the students who have not completed one (1) year of stay in the Islamic Republic of Iran with valid travel documents.

Students who have not completed one (1) year of stay in the Islamic Republic of Iran with valid travel documents are required to pay the fees in United States Dollars or its equivalent in Iranian Rial. Students whose visa was granted through the school are also liable to pay in United States Dollars.

Student fees do not include uniforms, books or commute. These are the responsibility of the parents/guardians.

Fees of the students who were proven eligible to attend a higher level will be calculated according to the level they will be attending classes in, not the level they were initially admitted for.

Student Fee Card is the document that serves as the payment invoice and receipt between the school and the respected parents/guardians.

Parents/guardians are required to safeguard this document as it is the only document that the school will accept in case of financial disputes.

Installment

In case parents/guardians desire to pay the fees of their child/children as installments over a period of time:

1. One forth (1/4) of the fee must be paid in advance along with the insurance in order for the seat of the student to be reserved in the given class.
2. A maximum of five (5) installments are allowed.

3. All installments must be paid on a monthly basis, starting from mid-September and ending at mid-February following.
4. Fee that is not paid all at once is considered an installment fee, regardless whether it may be in two payments or more.
5. Fee paid in installments may be converted to full payment before the beginning of the classes on September.

Parents/guardians are required to pay keen attention to the due dates of the different installments. Installments must be paid on time to ensure the efficient functioning of the school. The school does not have any responsibility towards students whose installments are not cleared/settled on or before its due date. Further, the student may be faced with limitation or eventually suspension of education and other services from the school.

Other Payments

Students may be liable to pay the following in addition to the student fees wherever the circumstances apply:

<i>Item</i>	<i>Amount</i>
<i>Early examinations – for each subject¹</i>	IRR 3,000,000
<i>Retake examinations (for students who failed to score the passing grade in one or more subjects during the academic year) – for each subject</i>	IRR 2,000,000

Note: the above cannot be paid in installments.

Refund Policy

Parents/guardians may request for refund in case they desire to cancel the admissions of their child/children from the school. **Seventy-five percent (75%)** of the fee paid will be refunded to the parents/guardians once the

¹ Student Report Card (Anecdotal Records) will be disbursed according to the officially scheduled time.

parents/guardians decide to cancel admissions of their child/children before the set time limit. The school is not liable to refund any amount if the admissions of a child/children is cancelled after the set time limit.

Levels	Time Limit
<i>Pre-school (KG 1 and 2)</i>	Until the end of the first week after the school starts (on September)
<i>Primary, Middle and High School (Grades 1 to 12)</i>	Until the end of the first two (2) weeks after the school starts (on September)

Cancellation of the admissions of a child/children and request for a refund must be done in writing, and the reason for the cancellation must be clearly stated. Refund is considered only and only when the cancellation and refund request is made before the time limit mentioned above.

Installment fees must all be paid if the cancellation and refund request is made after the time limit mentioned above. Parents/guardians will be legally liable if so is not done.

Attendance of the student is not a condition for the application of refund policy. A Kindergarten 1 student may not have attended the first week of the school, and if the parent requests refund on the second week, refund may not be provided.

Parents/guardians who decide to cancel the students' admissions after the time

Only the amount paid will be refunded (according to the refund policy above).

Payments to reimburse vandalised school/other student property will not be refunded.

Non-refundable payments such as insurance and interview reservation fee will not be refunded in any case.

Family Discount

Family discount is given to families who have more than one child studying in Savior International Schools at a given academic year. This form of discount is calculated by considering the number of children studying at the school, and a predefined (as the following table) percentage is given to child in the smallest academic level.

Number of Children	Percentage of Discount Given to the Child in the Lowest Academic Level
2	30%
3	35%
4	40%
5 and more	45%

Other Discounts

Savior International Schools does not offer any other form of discounts. However, we have mutual agreements with other scholarship and well-wishing organisations that intend to support the deserving students in their capacity. Once the student is accepted in the interview, parents/guardians desiring to acquire financial support may request the admissions department for guidance.

Insurance

In addition to the fees defined above, parents/guardians are required to pay a non-refundable amount of **IRR 500,000** or **USD 5.00** for the yearly insurance for each student.

Property Vandalism

Parents/guardians of students who have maliciously or unintentionally caused damaged to school's or other student's property are liable to reimburse the damage and commit to any penalty defined by the principal/management of the school.